



Minutes NV COMMUNICATIONS STEERING COMMITTEE

DATE	December 2, 2003
TIME	1:15 pm – 3:00 pm
LOCATION	5195 Spectrum Blvd – Reno 555 East Washington Street – Las Vegas
RECORDER	Maggie Thorne

ATTENDANCE

Carson City Members	Present	Las Vegas Members	Present
Terry Savage, Chair, Dept of Information Technology	✓	Bill Donahoe, US Dept of Energy	✓
Robert Chisel, Dept of Transportation	✓	Dennis Cobb for Ray Flynn, LV Metro Police Dept	✓
Neil Harris, Elko County Sheriff's Office		Bob Lossle, FBI	
Cherrill Cristmas, NV Health Division	✓	James Spinello, Clark County	✓
Freeman Johnson, Dept of Conservation & Natural Resources		Jack Staley, LV Valley Water District	
Dave Hosmer Dept of Public Safety	✓		
Dan Newell, City of Yerington	✓		
Ralph Jaeck, City of Reno	✓		
Chris Lake, NV Hospital Association	✓		
Dan Holler, Douglas County			

Staff

Name	Present	Name	Present
Mark Blomstrom, Dept of Information Technology	✓	Gladys Myler, Attorney General's Office	✓
Maggie Thorne, Dept of Information Technology	✓	Dave McTeer Dept of Administration	
Jim Wilson, Clark County/SNACC	✓		

I. CALL TO ORDER

Terry Savage called the meeting to order at 1:15 PM.

Terry requested that an agenda item on Homeland Security Commission Meeting be added. He indicated the meeting was interesting and there were 3 presenters : Glade Myler spoke on behalf of the Statute, the Mark Blomstrom and Terry spoke on the activities on the NCSC, and the Frank Sircusa spoke about grants.

II ROLL CALL/MINUTES

The roll call was conducted by Maggie Thorne. Present: 7 members, 1 alternate.
Absent: 5

The minutes from the August 5, September 2 and October 7th meetings were review. A motion was made by Dave Hosmer, seconded by Dan Newell to approve. Motion carried.

III. GRANTS UPDATE

Mark Blomstrom mentioned that he is putting together through the Division of Emergency Management, the Department of Justice, Office of Disaster Preparedness, FY04 plans and will be delivered to the Feds as of December 31st. This will cover homeland security needs and communication and IT. The State will reap 5.4 million out of the 80/20 split, somewhere around 20 million will be going to local government.

Fiscal Year 04 FEMA/Dept. Of Homeland Security grant. There is approximately 37 million total earmarked for Nevada.

Mark indicated that the Communications Interoperability Study grant was approved and awarded. Monies from this grant will assist in putting out an RFP and the overall objectives are :

1. Update the State Emergency Operations Plan for communications
2. Identify and chart radio communications interoperability needs and
3. Work with NCSC, under the direction of NCSC, to develop a draft Interoperability Plan.

Terry mentioned a realistic date for draft plan completion should be September 2004. In terms of the RFP process, both Mark and Jim Wilson has agreed to serve on the RFP Development Committee. Terry asked if anyone was interested in serving should contact Mark and anticipate a lot of work for the next 3-4 weeks. Mark said he would like to have the RFP on the street right after the new year. Hoping to have the contractor on board mid-February. Terry asked for a motion to proceed with the RFP and go forward. Dave Hosmer made a motion which was seconded by Dan Newell. The motion was carried.

Jim Wilson spoke about the LV grants. He said the VHF licenses have been granted and said he could say that again.... « VHF licenses have been granted.

IV. E911 SURVEY

Terry mentioned that there was a request from Jerry Bussell to do a survey of ourselves of the needs and desires for E911 systems to meet some grant opportunities that would be coming up in the future. After some discussion, Ralph Jaeck was asked to volunteer and get this survey together. Ralph agreed and said he was a NINA member. Terry said this item would be on the next meeting's agenda and Ralph should solicit help from wherever/whomever he needs.

V. UPDATE ON FEDERAL AGENCIES RADIO SYSTEM (FEDERAL GOVERNMENT INTEGRATED WIRELESS NETWORK)

Mark indicated two weeks ago he met with Tim Ritter, Director of the Federal Joint Radio System Project. Mark indicated that on December 10th an all day meeting is planned to discuss the project in-depth and how the Feds and help the State. Mark invited anyone who was interested in attending to contact him. Jim Wilson asked to have the meeting start at 8:30 instead of 8 am.

VI. TECHNICAL SUBCOMMITTEE STATUS REPORT

Jim Wilson said there were technical difficulties getting the technical subcommittee today, no people showed up. He did indicate the committee has started a draft interoperability policy that is a policy that is needed in Southern Nevada and could be a template for the State. He also indicated they have started the equipment inventory throughout the State. Jim said Cody Whipple has been a very big help with the smaller counties in providing information on equipment they have.

He said the policy would be e-mailed to the Tech Subcommittee.

VII. MEMBER UPDATES AND COORDINATION

Prior to the meeting, members attending in Reno received a tour of the new City of Reno's Emergency Operations Center.

VIII. LEGISLATIVE UPDATE

Dave Hosmer spoke about NHP's moved to the 800Mhz System. Richard Sheldrew said the equipment has been received; testing is occurring and he could have the group on the system in 15 days if all goes well.

VIII. PUBLIC COMMENT

Ronda Hornbeck introduced herself as the new member of NCSC from Lincoln County and thanked the group for allowing Lincoln County to be represented. Members welcomed her on board.

X. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 3:00 PM

Future Meeting: January 6, 2004

Minutes are posted on the website at: <http://ncsc.nv.gov/>

Questions Call: 775-684-5859 or email maggiet@doit.state.nv.us

Draft minutes submitted by Maggie Thorne, 12/05/03

APPROVED: _____ DATE: _____